<u>Orange County Outdoor Public Assembly, Special Event and Block Party Definitions</u>

An **Outdoor Public Assembly Permit** is required by Orange County Ordinance for an event (except a funeral procession) that is:

- Held partially or entirely on public property, right-of-way, sidewalk, and/or roads, <u>*and*</u>
- Expected to be attended by 100 or more people
    - In the case of public parks, it would be 700 or more people

A **Block Party Permit** is required by Orange County Ordinance for a neighborhood social event taking place either partially or entirely on a road in a residential area and which obstructs vehicular traffic.

A **Special Outdoor Event Permit** is required by the Florida Fire Prevention Code for outdoor events, interpreted as being not on public right-of-way, that are reasonably expected to be attended by 100 or more people.

It should be noted that depending on the makeup of the event, there are times where both an Outdoor Public Assembly and a Special Outdoor Event is required.

Outdoor Event Permit Requests

On Public Property

100 people or greater (700 in public parks, and, All or partially on public property, right of way, sidewalk, and/or roads)

Outdoor Public Assembly Permit
Required per Orange County Ordinance

Reviews and approvals by:

- Orange County Fire Rescue Office of the Fire Marshal
- Orange County Fire Rescue Opertations
- Orange County Sheriff s Office
- Orange County Public Works Traffic Engineering
- Orange County Risk Management
- Orange County Parks & Recreation (park events only)

Final Approval
Deputy County Administrator

Neighborhood event that closes road with less than 100 people in attendance

Block Party Permit
Required per Orange County Ordinance

Reviews and approvals by:

- Orange County Fire Rescue Office of the Fire Marshal
- Orange County Sheriff s Office
- Orange County Public Works Traffic Engineering
- Orange County Risk Management
- Orange County Zoning Division

Final Approval
Deputy County Administrator

On Private Property

100 people or greater

Special Outdoor Event Permit
Required per Florida Fire Prevention Code

Reviews and approvals by:

- Orange County Fire Rescue Office of the Fire Marshal
- Orange County Fire Rescue Opertations
- Orange County Sheriff s Office
- Orange County Public Works Traffic Engineering
- Orange County Zoning Division
- Orange County Code Compliance & Environmental Protection Division (information purposes only)

Final Approval
Fire Marshal

Created 1-2024

ORANGE COUNTY GOVERNMENT FLORIDA

Permit #_____ Fee $___25.00___

Non-refundable

Date Received_____

BLOCK PARTY APPLICATION

**This permit is for a party to be attended only by residents in the immediate neighborhood.**

Name of Neighborhood_____

Date of party_____ Times_____

Road to be closed_____

from_____ to _____

Person Responsible for event:_____EMail:_____

Address_____

Daytime phone_____ Evening phone_____

A site plan must be submitted with this application showing the roadways which will affected by the closure. The plan must show the width of the roadway to be closed. The signature endorsement sheet must accompany this application.

Will any tents be used?_____How many and what size?_____

Only "pop-up" type will be allowed. No holes to be made in pavement.

Will there be any amplified music?_____What type?_____

Type of barricades to be used to close roadway_____

I, _____, am acting as the representative for my neighbors in requesting the above named Block Party Permit. As the responsible party, I agree to obey all stated conditions, and release, waive, and forever discharge Orange County, its officers, employees and agents from any liability, actions, causes of action, damages, claims, and demands of every kind and nature whatsoever arising out of, or resulting from, the activities described above. I, the permittee, and participants shall be responsible or liable for, and shall indemnify, and hold Orange County harmless for, any injury, death, or damage, and they shall assume all risk of holding and participating in the block party in the local street.

I also agree to defend, indemnify, and hold harmless Orange County, its officers, and agents against any and all manner of actions, causes of actions, suits, debts, claims, demands, or damages or liability or expense of every kind and nature incurred or arising by reason of any actual or claimed wrongful act or omission of mine while conducting the activities described above.

_____ Date_____ _____

signature   Notary

Block Party Signature Endorsement

This form <u>must</u> be signed by the homeowners/renters living in that portion of the roadway which will be affected by the closure.
Any person(s) objecting to the closure should print their name and state why they object in the signature column.

We, the below signed residents, agree to the closure of _____ (Street name)

from the dates of: _____ **to** _____, 20__

for the purpose of holding a neighborhood block party.

Printed name	Signed name	Address
1._____	_____	_____
2._____	_____	_____
3._____	_____	_____
4._____	_____	_____
5._____	_____	_____
6._____	_____	_____
7._____	_____	_____
8._____	_____	_____
9._____	_____	_____
10._____	_____	_____
11._____	_____	_____
12._____	_____	_____
13._____	_____	_____
14._____	_____	_____
15._____	_____	_____
16._____	_____	_____
17._____	_____	_____
18._____	_____	_____
19._____	_____	_____
20._____	_____	_____
21._____	_____	_____
22._____	_____	_____
23._____	_____	_____
24._____	_____	_____
25._____	_____	_____
26._____	_____	_____
27._____	_____	_____
28._____	_____	_____
29._____	_____	_____

Now Available

E-Bill Express from Orange County Fire Rescue!

Below is the website for our new Payment Portal for all payments. Please submit the **email confirmation** (example attached) of payment along with your permit application.

Next to the Payment Type click on the symbol with the box and pencil to add your Event Name and date.

For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly

from your bank account (ACH).

https://www.e-billexpress.com/ebpp/OCFRDBillPay/

From:	OFMPermits@ocfl.net
Sent:	Friday, June 02, 2017 1:00 PM
To:	OFMPermits@ocfl.net
Subject:	Your one-time Payment to Orange County Fire Rescue Department has been initiated

From: E-BillExpress@E-Billexpress.com
Date: June 2, 2017 at 9:42:25 AM EDT
To: OFMPermits@ocfl.net
Subject: Your one-time Payment to Orange County Fire Rescue Department has been initiated

ORANGE COUNTY GOVERNMENT FLORIDA

Your One-time Payment to Orange County Fire Rescue Department is being processed.

Customer Name or Business Name:	Orange County BCC
Account Name:	Orange County BCC
Payment Account:	Visa ****1234
Payment Amount:	$80.00
Total Amount:	$80.00
Creation Date:	Friday, June 02, 2017
Payment Date:	Friday, June 02, 2017

1 Item paid with this One-time Payment

Confirmation #	Customer Name or Business Name	Payment Amount	Payment Type	Additional Information
3008121234	Orange County BCC	$80.00	01 - Permitting (OFM)	Event Name and Event Date

Please **DO NOT** reply to this email. This email message was sent from a notification address that cannot accept incoming email.

To contact us, **click here** and review the Contact Us section on our web site.

1